

**Downtown Palo Alto Business Improvement District**  
**Annual BID Assessments**

	ZONE A	ZONE B
		(75%)
<b>Retailers and Restaurants</b> (100%)	\$225.00 (Under 6 FTE employees) (50%) \$340.00 (6 to under 11 FTE employees) (75%) \$450.00 (11+ FTE employees) (100%)	\$170.00 \$260.00 \$340.00
<b>Service Businesses</b> (75%)	\$170.00 (Under 4 FTE employees) (50%) \$260.00 (4 to under 7 FTE employees) (75%) \$340.00 (7+ FTE employees) (100%)	\$130.00 \$200.00 \$260.00
<b>Professional Businesses</b> (50%)	EXEMPT (25% or fewer FTE employees, including the business owner) \$ 60.00 (26% FTE to 1 FTE employees) (25%) \$110.00 (2 to 4 FTE employees) (50%) \$170.00 (5 to 9 FTE employees) (75%) \$225.00 (10+ FTE employees) (100%)	\$ 50.00 \$ 90.00 \$130.00 \$170.00
<b>Lodging Businesses</b> (100%)	\$225.00 (up to 20 rooms) (50%) \$340.00 (21 to 40 rooms) (75%) \$450.00 (41+ rooms) (100%)	\$170.00 \$260.00 \$340.00
<b>Financial Institutions</b>	\$500.00	\$500.00

**Note 1:** For retail, restaurant, service, and professional businesses, size will be determined by number of employees either full-time or equivalent (FTE) made up of multiples of part-time employees. A full FTE equals approximately 2000 hours annually. Lodging facilities will be charged by number of rooms available and financial institutions will be charged a flat fee.

**Note 2:** Second floor (and higher) businesses located within Zone A will be assessed the same as similar street-level businesses located within Zone B.

**Note 3:** Assessment amounts are rounded to the nearest ten dollars. The minimum assessment will be \$50.00.